

**MINUTES OF THE 39TH ANNUAL GENERAL MEETING
OF THE HEMOPHILIA SOCIETY OF MALAYSIA
HELD AT HOTEL DE PALMA, SHAH ALAM, SELANGOR
ON SATURDAY, 15TH DECEMBER 2018**

1. INTRODUCTION

Mr. Mohd Hafidz Ibrahim, the chairperson of the Annual General Meeting (AGM) of The Hemophilia Society of Malaysia (HSM) which started at 3.00 pm. He began by introducing himself and took the opportunity to describe a little over the history of his involvement as an active volunteer in HSM although he is not a patient, nor a father or a family member.

He further explained the progress of the 2018 Junior Hemophilia Camp which has just come to the end and then opened the ceremony with a welcome speech.

He also explained that today, there will be an election of the Executive Committee for the HSM for the 2019 - 2020 session with a total of 147 participants including eligible voting-members registered for this AGM.

Mr. Hafidz invites the Junior Camp participants to present their own version of Dikir Barat and get an applause from the audience.

Mr. Hafidz then invites Mr. Taqir Akramin Khalib, the President of the HSM to the stage to convey an opening speech and then officiate the 2018 Annual General Meeting.

2. OPENING ADDRESS BY THE PRESIDENT

Mr. Taqir begins his opening speech by requesting the audience to recite surah Al-Fatihah and a moment of silence for the non-Muslim upon the recent passing of two of our fellow Hemophiliacs; Arual Nizam Jaafar (Usop) and Azman Taib who passed away on 9th November 2018 & 7th December 2018 respectively. In addition, he also mentioned that Logeswaran s/o Rajendran is currently hospitalized and currently receiving treatment for an intracranial bleeding.

He then proceeds with a brief walkthrough over the journey of the HSM for the year and deeply thanked various gracious giving hands who have been continuously supporting the HSM financially or otherwise including the World Federation of Hemophilia (WFH), the Ministry of Health Malaysia (MoH), donors & sponsors, volunteers, family members, friends and supporters.

He again addressed the MoH for dedicating a focused effort to help the HSM, while making the HSM as one of the responsible party in the Review Committee to prepare a Clinical Procedure Guideline (CPG for Management of Hemophilia).

He also highlighted the WFH for being responsible in the sponsorship for the GAP program under Tier 3 (High Level of Society Activity). Under this sponsorship, HSM has conducted 2

Youth Workshops which focuses on the future of the Society as well as the societal management while seeking the future leaders of HSM.

Looking ahead, he mentioned that HSM will be organizing / hosting the next WFH congress in June 2020 in Kuala Lumpur.

Therefore, there is a need to purchase an office unit and to employ a salaried staff to enhance the efficiency of the administration of HSM.

He ends his speech with a solemn apology for any shortcomings under his management and thanking all the current lineup of committee members who has been supporting each other for the entire session of 2017 - 2018.

Mr. Taqir final words are of his hope for HSM to keep improving and progressing in the ever changing world.

3. CONFIRMATION OF MINUTES OF THE 38TH ANNUAL GENERAL MEETING

Mr. Hafidz thanks Mr. Taqir for his speech and invites Mdm. Norhana Hussain, the Secretary of HSM to present the minutes of the 38th Annual General Meeting report which was held on 16th December 2017 at National Blood Center (NBC). It was proposed and seconded by Mr. Mohd Ariff Ibrahim and Mr. Ratanam respectively.

4. ANNUAL REPORT OF THE EXCO MEETING FOR THE YEAR 2017

Please refer to Attachment 1.

5. REPORT OF THE AUDITED ACCOUNT FOR YEAR 2017 & PROPOSED BUDGET FOR THE YEAR 2019

Mr. Hafidz then invites the HSM Treasurer, Mr. Azraf Azhar to present the Financial Report.

Please refer to the Financial Statement for year ended 31st December 2017.

The audited accounts of the society for the year ended 31st December 2017 was audited by M/s Azman, Wong, Salleh & Co.

After the summation of the financial report, the floor is opened for questions or any inquiries.

Q1 - Mr. Muhammad Fadhli Bukhori raises a question.
Why the budget gap between the year 2016 and 2017 is of such way.

Q2 - He also asks whether anyone can get the tax exemption if they are personally interested to donate for the HSM and how can it be done.

Q3 - He also suggests the committee to spread the word that donating for the society would be better to be done by fellow society members. Instead of donating elsewhere, the money donated by the society will be utilized by the society members themselves.

Mr. Edwin Goh steps up and answered the questions by explaining the different in the expenditure is caused by the outreach program as well as spent on sending some of the Executive Committee members to take part in the recent WFH Congress 2018 which has taken place on 20 – 24th May in Glasgow, Scotland. This is an essential for them to be prepared for the upcoming hosting of the event.

Q4 - Mr. Mohd Ariff Ibrahim : Will there be an increase in the expenditure for the office space procurement and salaried staff and whether it is relevant for the current aims of the HSM?

Mr. Taqir answered : For HSM, there will be a slightly higher expenditure from the current account balance. However, this is considered as a necessary expenditure and in time, returning investment considering a few factors.

- i) We will be profiting from the upcoming 2020 WFH Congress of which 20% of the net profit will be donated to our local society.
- ii) This will also reflect a good impression to the HSM which as a local society, will require an official management office as well as a fixed address for official affairs. A society without a fixed address or an official office will appear illegitimate to the public.

Mr. Edwin then steps to the stage to further explain the situation. He says that in the current AGM, the committee will also survey for the approval from its members, whether or not to proceed with purchase of the office by uplifting the currently collected Fixed Deposit in the bank.

Mr. Azraf continues by presenting the proposal for the office acquisition. He further explains that the mentioned price of RM300,588.00 is a total after a 26% of discount from the original price (RM406,200.00).

Mr. Edwin Goh adds that this is only a proposal which requires a collective consent from the audience.

Q5 - Mr. Tan Chuen Hong raises a question, "Why can't we rent it from a landlord thus saving more amount of money?"

Mr. Edwin Goh explains that we may rent an office space, but in case that the landlord decides to utilize the space in the future, our society will then have to move to a different location and the committee will face a lot of difficulty making amendments for the Registration of Society (RoS).

In addition, other than allowing the society to have a good and stable office space, we also will be able to manage letter correspondence to the society in a proper manner without having any mail not replied.

Another good use of the office is that it can be used to hold events such as workshops as well as swimming lessons as the swimming pool at the office.

Mr. Taqir says that this office also serves as the asset for the HSM.

Q6 - Dr. Tan from Klang asks on how much amount of money that HSM may need to pay upfront for the upcoming WFH Congress in 2020.

Mr. Edwin Goh answers by saying that HSM is only required to set up a Treatment Centre for the patients attending the meeting, and even all the costs are to be borne by WFH.

Q7 - Dr. Tan conveys her worry that there might still be some charges incurred during the setup which may require HSM to spend a large amount of cash as an advance.

Mr. Taqir claims that even if there are to be such charges, WFH will provide the necessary amount for the cost, and later deducts the total from the total earnings that we are to receive.

Mr. Edwin Goh steps up to the stage to clarify our purpose of hosting the upcoming 2020. He further exclaims that the main reason and intention of us fighting for the WFH Congress 2020 is that it is mainly aimed to allow all or at least, most Malaysian patients, parents, doctors to attend the meeting as well as the talks to learn, discover and explore more territories in the world of Hemophilia.

Shortly after Mr. Edwin Goh's explanation, Mr. Ahmad Hazri comes to a microphone and adds to the point by saying that HSM is officially registered as an official National Membership Organization (NMO) where our growth and development are under the support and supervision of WFH. There are a total of 140 NMOs worldwide and each NMO receives a suitable type of support from the WFH.

Mr. Azraf then opens for the members of the AGM to vote on a motion by the Executive Committee for the purchase of the office known as :

D-S-5-06, METROPOLITAN SQ, BLOCK D OFFICE SUITE,
JALAN PJU 8/1, DAMANSARA PERDANA, 47820 PETALING JAYA, SELANGOR.

[Area : 758 sq.ft / Maintenance : RM0.60 x 760 sq.ft / Selling Price RM300,588.00 (After 26% Discount)]

The members of the AGM voted in the majority in favor of the purchase of the new office and the Executive Committee of HSM were authorized to proceed with the purchase as in the motion.

After the voting is done by Mr. Azraf, Mr. Andry Suhermanto Mansor proposes to approve the budget, and seconded by Mr. Muhammad Shakir Abdul Aziz.

Mr. Hafidz then invites Mr. Taqir to present the amendment of constitution for the following two items as in Attachment 2 :

- i). The address for HSM - Due to the upcoming purchase of office space.
- ii). Clause VIII - To amend the new WFH address & the WFH spelling.

All amendments are agreed upon and had moved.

Q8 : Mdm. Junaidah, from Kota Bharu raises a question about the OKU application process for patients outside of Kuala Lumpur and whether there are any solution for this. She claims that it is much harder for those outside of Kuala Lumpur to get their application approved. She also claims that a lot of information about HSM doesn't really reach the others from other parts of the country. She hopes perhaps HSM could improve the news dispersion. She also suggests

HSM to invite the Jabatan Kebajikan Masyarakat (JKM) in our events to have a look at our situation and condition.

Mdm. Norhana answers by explaining the situation that the JKM has been strictly controlling the OKU applications due to increase in number of current OKU registry. She also explains the HSM facebook account named Hemophilia Society of Malaysia and HSM Exco are the two main facebook accounts for the latest news updates. She also explains that the Society have been increasing awareness through regulatory bodies in every meetings and discussions to get a better outreach.

Q9 : Ms. Junaidah raises another issue that she has been fighting for her child's right to receive allowance allocated for the OKU status.

Q10 : Mdm. Zakinah also raises an issue that she is planning to get her child circumcised. But her application has been declined due to the pediatric department at Hospital Kuala Lumpur (HKL) refused to proceed with the procedure. Therefore she requests for HSM's support regarding this matter.

Mdm. Norhana explains that the OKU status has been selectively granted to those who suffering from permanent and severe target joint injuries. Therefore if a child does not possess a permanent joint injury, it is more difficult for the application to be approved.

Mr. Taqir explains that in his recent CPG for Hemophilia meeting, the medical committee who is a person from the MoH has agreed to only allow circumcision procedure on Hemophilia patients to be done if and only if there is another operation taking place. This is to ensure that there is no unnecessary risk to be taken by the patient or family itself. A sole procedure only for circumcision is not to be encouraged.

Soon after there are no more questions raised, Mr. Taqir returns the floor to Mr. Hafidz for the next agenda.

Mr. Hafidz concludes the meeting and proceeds to the next agenda which is the Academic Awards Presentation to the patients with Lifetime Membership. This year's awards goes to Mr. Muhammad Burhan bin Abdul Aziz for having completed his 1st Year of Bachelor of Health Administration under the Faculty of Management & Business, UiTM with CGPA 3.27 and another recipient is Muhammad Aidid bin Ali Azizan who has completed his Bachelor of Medicine & Bachelor in Surgery MBBS.

Mr. Hafidz congratulates the Academic Awards recipients

6. ELECTION OF THE EXECUTIVE COMMITTEE MEMBERS FOR YEAR 2019 – 2020

Mr. Hafidz then proceeds the meeting agenda by announcing the dissolution of the current HSM Executive Committee for the 2017 - 2018 session.

Mr. Hafidz begins the next agenda which is to list the nominations for the 2019 - 2020 Executive Committee. He then invites all the nominees to present and make a brief introduction of themselves to the audience.

After the introduction of the nominees, he invites all members of HSM present in the AGM to cast their votes and cordially invites the audience to enjoy the banquet served pending time to calculate the votes for the election of the new Executive Committee.

Mr. Hafidz begins by announcing to the audiences that he will be revealing the results of the election.

He begins by announcing the elected new members of the Executive Committee. The result of the election is as per below :

President	:	Mr. Taqir Akramin Khalib
Vice President	:	Mr. Edwin Goh Toke Yen
Honorary Secretary	:	Mdm. Norhana Hussain
Assistant Secretary	:	Mdm. Chew Kim Yin
Treasurer	:	Mr. Azraf Azhar Zainol Azhar
Executive Member	:	Mr. Ahmad Hazri Mohamed Aris
		Mr. Azfar Azhar Zainol Azhar
		Mr. Muhamad Faris Rahmad
		Mr. Muhammad Shakir Abdul Aziz

7. CLOSING REMARKS

Mr. Taqir who has been elected again as a President expressed his appreciation to the audience for attending the meeting and all the Executive Committee members for their efforts and contributions in providing good service to HSM and to the members and hopes to have a good team works towards 2020 World Hemophilia Congress.

Mr. Hafidz thanks to the audience and congratulates the new elected executive members and dismissed the meeting.

This 39th Annual General Meeting adjourned at 5.30pm.